

# Name

xxxxxxx@xxx.edu

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## **Current Address:**

xxxx Terrace  
Miami, Florida 32608  
Mobile: (xxx) xxx-xxxx

## **Permanent Address:**

xxxx Riviera Shore  
Orlando, Florida 32817  
Phone: (xxx) xxx-xxxx

**OBJECTIVE:** Finance major seeking Internship position in sales, where I may use my interpersonal skills to further company growth.

**EDUCATION:** Florida International University, Miami, Florida  
**Bachelor of Arts in Finance**  
**Minor in Mass Communications**  
GPA 3.03/4.0 Expected graduation date: May 2012

## **RELEVANT COURSES:**

- Differential Equations
- Physics with Applied Calculus
- Statistics for Engineers

## **COMMUNITY SERVICE:**

**CHAMPS Mentoring Program** Mentor Spring 2003 – Present

- Mentored elementary school student, focusing on enhancing reading skills.
- Etc.

**Covenant Presbyterian Church** Nursery Assistant Spring 2002 – Spring 2003

- Assisted Director with daily office procedures.
- Etc.

## **LEADERSHIP:**

**Indian Student Association** Dance Director Fall 2001-Present

- Recruit, produce, and manage a dance group of 12 members for an annual celebration.
- Coordinate 2003 National Gandhi Day of Service involving over 100 members.

**South Asian Student Alliance** Co-Chair Summer 2002- Spring 2003

- Directed and managed cultural programming for South Asian Student Alliance (SASA).
- Coordinated nationwide dance competition involving over a dozen South Asian student organizations.

## **ACTIVITIES/AWARDS:**

|   |                  |                              |
|---|------------------|------------------------------|
| • <b>International Business Society</b>     | <b>Member</b>    | <b>Spring 2004 - Present</b> |
| • <b>Indian Student Association</b>         | <b>Liaison</b>   | <b>Fall 2003 - Present</b>   |
| • <b>Florida Women in Business</b>          | <b>Member</b>    | <b>Spring 2003 – Present</b> |
| • <b>Florida Bright Futures Scholarship</b> | <b>Recipient</b> | <b>Fall 2001- Present</b>    |

## **SKILLS:**

- Bilingual: Fluent in Hindi
- Microsoft Word, Excel, Power Point
- C+ +, Cobol