



# HOUSING AGREEMENT CANCELLATION REQUEST

## Housing and Residential Life

Name: \_\_\_\_\_ Panther ID #: \_\_\_\_\_

Email: \_\_\_\_\_ Cell #: \_\_\_\_\_ Date: \_\_\_\_\_ 20\_\_\_\_

### Request for

(Check Only One):  Fall/Spring \_\_\_\_\_  Spring \_\_\_\_\_  Summer A \_\_\_\_\_  Summer B \_\_\_\_\_  Summer C \_\_\_\_\_

### I am requesting to be released for the following reason(s) as specified in the Housing Agreement:

(If student does not meet the criteria listed below, they may select to end their agreement by submitting the Buyout Option form.)

- Withdraws from the University
- Participating in an academic program that requires residence outside of Miami-Dade/Broward area (Must provide documentation from your college or program)
- Dismissal or suspension: \_\_\_ Academic \_\_\_ Disciplinary
- Currently on a student exchange program at FIU (i.e. NSE, ISE, etc.)
- Graduating
- Married after signing the Housing Agreement (Must provide Marriage Certificate)
- Received military orders for active duty (Student will need to provide official documentation)
- Medical emergency (Must provide documentation in accordance with the Verification of Medical/Physical Condition document available in the office or online)

**I understand should conditions warranting the cancellation of the Housing Agreement no longer exist during the Agreement period, I shall be obligated to fulfill the Agreement as if the same had never been cancelled. I also understand that this cancellation is not effective until the information is submitted and approved by the Housing Office. I acknowledge that I will be responsible for paying any and all cancellation fees should my cancellation be approved.**

\_\_\_\_\_  
Student's Signature

FOR OFFICE USE ONLY	
<input type="checkbox"/> Approved	_____ 20____
<input type="checkbox"/> Not Approved	Authorized Signature _____ Date _____
<input type="checkbox"/> OCBCO for _____ semester	Amount: _____
<input type="checkbox"/> Pending: _____	_____
Cancellation Fee: <input type="checkbox"/> \$100 <input type="checkbox"/> \$200 <input type="checkbox"/> \$500 <input type="checkbox"/> N/A <input type="checkbox"/> Other: _____	
Additional Notes: _____	
_____	
_____	