The department of Campus Life aspires to engage students in holistic learning by instilling diversity, leadership, and personal development through its programs and services. By educating and mentoring students, Campus Life seeks to provide FIU students an opportunity to make meaningful connections and become leaders in a global community.

**Campus Life Council & Committees**

**Black Student Union [BSU]**
BSU is a university wide council dedicated to advocacy and support for Black student issues at FIU. It is dedicated to helping students feel supported on campus and empowered to become involved and successful.

**Council for Student Organizations [CSO]**
CSO is the governing council that oversees the registration, promotion, development, and distribution of funds for Student Organizations at Florida International University. CSO embodies academic, arts, business, cultural/social engineering, graduate, health/wellness, honor societies, law, medical, philanthropic, political, religious/spiritual, and service student organizations. For more information on the recognition and registration process for new organizations and to see a full list of organizations under CSO, please visit [cso.fiu.edu](http://cso.fiu.edu) or join the FIU organization network at [pantherconnect.fiu.edu](http://pantherconnect.fiu.edu) by creating a free account using your FIU email and Panther ID.

**Homecoming [HC]**
HC is the council that works with many organizations and departments on campus like Campus Life, Orientation & Commuter Services, Athletics and the Alumni Association. Homecoming week consists of many exciting events such as, Panther Prowl Comedy Show, Lip Sync/Talent Show, King and Queen Court activities, the Parade and the Panthermonium Game Day Concert and Tailgate.

**Multifaith Council**
Multifaith Council is a council made up of several organizations designed to focus on a multitude of faiths. Each organization is dedicated to its specific religion or belief. Organizations include but are not limited to Baptist Collegiate Ministries, Campus Outreach (Interdenominational Athletics), Catholic Campus Ministry, Jewish Student Center/Chabad FIU, and Intervarsity Christian Fellowship Youth For Christ.

**Fraternity and Sorority Life [FSL]**
Over thirty-one fraternities and sororities provide outstanding opportunities for students in the areas of leadership, scholarship, service, brotherhood/sisterhood, athletics, and social relations. Fraternity and sorority students are involved in nearly all aspects of campus activities & life.

**Student Government Association [SGA]**
SGA is the voice of the student body at FIU. Representatives from each school and college work together to commit to improvement of the student community.

**Student Programming Council [SPC]**
SPC is the council that provides opportunities for students to plan a variety of educational, cultural, relational, social, and entertainment programs. Being an SPC member helps enhance your skills as an effective student.
<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Advising Center</td>
<td>305.348.2892</td>
</tr>
<tr>
<td>Campus Life – Events Hotline</td>
<td>305.348.2137</td>
</tr>
<tr>
<td>Campus Life</td>
<td>305.348.2138</td>
</tr>
<tr>
<td>Career &amp; Talent Development</td>
<td>305.348.2423</td>
</tr>
<tr>
<td>Parking &amp; Transportation</td>
<td>305.348.3615</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>305.348.7272</td>
</tr>
<tr>
<td>FIU Bookstore</td>
<td>305.348.2691</td>
</tr>
<tr>
<td>FIU Library Hours</td>
<td>305.348.2479</td>
</tr>
<tr>
<td>FIU Public Safety Emergency Line</td>
<td>305.348.5911</td>
</tr>
<tr>
<td>Housing Office</td>
<td>305.348.4190</td>
</tr>
<tr>
<td>International Student &amp; Scholar Services</td>
<td>305.348.2421</td>
</tr>
<tr>
<td>Orientation &amp; Parent Programs</td>
<td>305.348.6414</td>
</tr>
<tr>
<td>Office of the Registrar</td>
<td>305.348.2320</td>
</tr>
<tr>
<td>Office of Undergraduate Admissions</td>
<td>305.348.2363</td>
</tr>
<tr>
<td>Student Government Association</td>
<td>305.348.2121</td>
</tr>
<tr>
<td>The Honors College</td>
<td>305.348.4100</td>
</tr>
<tr>
<td>Student Health Services</td>
<td>305.348.2401</td>
</tr>
</tbody>
</table>

LIVE THE LIFE.

CAMPUSLIFE.FIU.EDU
FIU VALUES

Vision:
Florida International University will be a leading urban public research university focused on student learning, innovation, and collaboration.

Mission:
Florida International University is an urban, multi-campus, public research university serving its students and the diverse population of South Florida. We are committed to high-quality teaching, state-of-the-art research and creative activity, and collaborative engagement with our local and global communities.

Values:
Florida International University is committed to the following core values:
• Truth – in the pursuit, generation, dissemination, and application of knowledge
• Freedom – of thought and expression
• Respect – for diversity and the dignity of the individual
• Responsibility – as stewards of the environment and citizens of the world
• Excellence – in intellectual, personal, and operational endeavours
LETTER FROM CAMPUS LIFE

Welcome new students and welcome back returning Golden Panthers! Florida International University is an incredible institution filled with a diverse and richly talented student body and Worlds Ahead faculty and staff who are here to guide you along to make this time special and fulfilling. In order to help you get the most of your College experience, we, here in Campus Life, strongly encourage you to get involved on campus. Whether it is a Club, Honor Society, Sorority or Fraternity…it’s up to you.

There are many reasons for you to get involved at FIU. First and foremost, it is FUN. You should want to connect with other like-minded students who not only want to socialize, but who also have goals to be successful in life. You will find opportunities here to obtain leadership skills and experiences that will be crucial in landing that perfect job when you graduate. You will be able to network with new friends and future professional colleagues. Finally, research clearly shows that students who are involved on campus are more likely to succeed in college. Since the average college graduate will earn $2-3 million more over their career than those without a college degree, it seems that getting involved is not just fun, but also a wise investment.

So again, welcome! We hope that you will take advantage of all the great resources FIU has to offer and that you have the great college experience you deserve.

Thank you for your investment in FIU and GO PANTHERS!!!

Jose Toscano – Director of Campus Life, MMC
Kerrie Montgomery, Ph.D. - Director of Campus Life, BBC
LETTER FROM THE V.P. FOR STUDENT AFFAIRS

On behalf of the Division of Student Affairs, I want to welcome you to the university and the beginning of a new academic year. I hope you find your studies this year to be stimulating, challenging, and enjoyable.

This Student Handbook is published through the joint efforts of the Division of Student Affairs and the Student Government Association.

Its purpose is to help you understand the university and its many elements. It outlines the services, programs, and activities of the university, which are designed to enhance the quality of your educational experience.

The pursuit of knowledge and an academic degree is the major purpose of your university attendance. However, the university community abounds with opportunities beyond the classroom. Campus clubs and organizations provide a stimulating and interesting venue for learning. As well, research opportunities with faculty, work opportunities through campus employment, and co-op positions with local business and industrial firms provide excellent learning and personal growth experiences for students.

FIU has a strong commitment to diversity. You have the unique opportunity to be part of the diverse student body that FIU constitutes. I encourage you to take advantage of it, learn from it, and appreciate and respect the differences of everyone who comprise the FIU community. I encourage you to take advantage of the many programs and activities that occur on campus throughout the year. You may choose to be a spectator and simply observe and enjoy. On the other hand, you may also be an active participant and significantly enhance your educational experience through such participation. The university provides a unique environment affording you many kinds of opportunities. I encourage you to stretch yourself, work hard, and take advantage of all that is here before you. Please accept my best wishes for a successful year.

Sincerely,

Larry Lunsford, Ph.D.
Vice President for Student Affairs
LETTER FROM THE INTERIM DEAN OF STUDENTS

Welcome to Florida International University. The Division of Student Affairs provides a wide array of programs and services intended to support the personal and academic success of our students. We want all of you to have a positive FIU experience.

As the Interim Assistant Vice President and Dean of Students, my goal is to help create a caring culture for students, their families, faculty and staff by providing proactive education, consultation, resources and assistance to students in crisis.

We know that some students will face obstacles along the path to achieving their academic goals, such as personal distress, anxiety, depression, family emergencies, health issues and more. Here at FIU, we have professionals dedicated to helping students get back on track.

If you or a fellow student need our support, please stop by the Office of Student Affairs or visit our website: https://PanthersCare.fiu.edu/Our office will be happy to assist you identify the appropriate campus resources.

Best wishes for a successful year. Go Panthers!

Tony Delgado, Ed.D.
Interim Assistant Vice President for Student Affairs and Dean of Students
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# ACADEMIC CALENDAR

## Fall 2018 Semester

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Start</td>
<td>Monday, August 20, 2018</td>
</tr>
<tr>
<td>Last Day to Add/Drop</td>
<td>Monday, August 27, 2018</td>
</tr>
<tr>
<td>Labor Day Holiday</td>
<td>Monday, September 3, 2018</td>
</tr>
<tr>
<td>Last Day to Drop with a DR Grade</td>
<td>Monday, October 29, 2018</td>
</tr>
<tr>
<td>Veterans’ Day Holiday</td>
<td>Monday, November 12, 2018</td>
</tr>
<tr>
<td>Thanksgiving Holiday</td>
<td>Thursday, November 22, 2018</td>
</tr>
<tr>
<td>Thanksgiving break (No classes)</td>
<td>Friday–Saturday, November 23–24, 2018</td>
</tr>
<tr>
<td>Last Regular Class Day</td>
<td>Saturday, December 1, 2018</td>
</tr>
<tr>
<td>Finals Week (Required Class Meetings)*</td>
<td>Monday-Saturday, December 3-8, 2018</td>
</tr>
<tr>
<td>End of Term</td>
<td>Saturday, December 8, 2018</td>
</tr>
<tr>
<td>Commencement</td>
<td>TBA</td>
</tr>
<tr>
<td>Deadline for Faculty to Submit Grades</td>
<td>Wednesday, December 12, 2018</td>
</tr>
<tr>
<td>Grades Available for Students</td>
<td>Thursday, December 13, 2018</td>
</tr>
</tbody>
</table>

*If a final exam is not required, classes are expected to be held during finals week.
# Fall 2018 – 2019 Mini Term

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Start</td>
<td>Monday, December 10, 2018</td>
</tr>
<tr>
<td>Last Day to Add/Drop</td>
<td>Thursday, December 13, 2018</td>
</tr>
<tr>
<td>Last Day to Drop with a DR Grade</td>
<td>Friday, December 21, 2018</td>
</tr>
<tr>
<td>Winter Break 1 (No classes)</td>
<td>Monday, December 24, 2018</td>
</tr>
<tr>
<td>Christmas Day (Observed)</td>
<td>Tuesday, December 25, 2018</td>
</tr>
<tr>
<td>Winter Break 2 (No classes)</td>
<td>Monday, December 31, 2018</td>
</tr>
<tr>
<td>New Year’s Day (Observed)</td>
<td>Tuesday, January 1, 2019</td>
</tr>
<tr>
<td>End of Mini Term</td>
<td>Wednesday, January 2, 2019</td>
</tr>
<tr>
<td>Deadline for Faculty to Submit Grades</td>
<td>Thursday, January 3, 2019</td>
</tr>
<tr>
<td>Grades Available for Students</td>
<td>Friday, January 4, 2019</td>
</tr>
</tbody>
</table>

# Spring 2019 Semester

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Start</td>
<td>Monday, January 7, 2019</td>
</tr>
<tr>
<td>Last Day to Add/Drop</td>
<td>Monday, January 14, 2019</td>
</tr>
<tr>
<td>Martin Luther King Day Holiday</td>
<td>Monday, January 21, 2019</td>
</tr>
<tr>
<td>Spring Break (No Classes)</td>
<td>Monday–Saturday March 11–16, 2019</td>
</tr>
<tr>
<td>Last Day to Drop with a DR Grade</td>
<td>Monday, March 18, 2019</td>
</tr>
<tr>
<td>Last Regular Class Day</td>
<td>Saturday, April 20, 2019</td>
</tr>
<tr>
<td>Finals Week (Required Class Meetings)*</td>
<td>Monday–Saturday, April 22–27, 2019</td>
</tr>
<tr>
<td>End of Term</td>
<td>Saturday, April 27, 2019</td>
</tr>
<tr>
<td>Commencement</td>
<td>TBA</td>
</tr>
<tr>
<td>Deadline for Faculty to Submit Grades</td>
<td>Wednesday, May 1, 2019</td>
</tr>
<tr>
<td>Grades Available for Students</td>
<td>Thursday, May 2, 2019</td>
</tr>
</tbody>
</table>

*If a final exam is not required, classes are expected to be held during finals week*
<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Part C</strong></td>
<td></td>
</tr>
<tr>
<td>Classes Start</td>
<td>Monday, May 6, 2019</td>
</tr>
<tr>
<td>Last Day to Add/Drop</td>
<td>Monday, May 13, 2019</td>
</tr>
<tr>
<td>Memorial Day Holiday</td>
<td>Monday, May 27, 2019</td>
</tr>
<tr>
<td>Last Day to Drop with a DR Grade</td>
<td>Monday, June 24, 2019</td>
</tr>
<tr>
<td>Independence Day Holiday</td>
<td>Thursday, July 4, 2019</td>
</tr>
<tr>
<td>End of Term</td>
<td>Friday, July 26, 2019</td>
</tr>
<tr>
<td>Commencement</td>
<td>TBA</td>
</tr>
<tr>
<td>Deadline for Faculty to Submit Grades</td>
<td>Wednesday, July 31, 2019</td>
</tr>
<tr>
<td>Grades Available for Students</td>
<td>Thursday, August 1, 2019</td>
</tr>
<tr>
<td><strong>Part A</strong></td>
<td></td>
</tr>
<tr>
<td>Classes Start</td>
<td>Monday, May 6, 2019</td>
</tr>
<tr>
<td>Last Day to Add/Drop</td>
<td>Monday, May 13, 2019</td>
</tr>
<tr>
<td>Memorial Day Holiday</td>
<td>Monday, May 27, 2019</td>
</tr>
<tr>
<td>Last Day to Drop with a DR Grade</td>
<td>Monday, June 3, 2019</td>
</tr>
<tr>
<td>End of Term</td>
<td>Friday, June 14, 2019</td>
</tr>
<tr>
<td>Deadline for Faculty to Submit Grades</td>
<td>Wednesday, June 19, 2019</td>
</tr>
<tr>
<td>Grades Available for Students</td>
<td>Thursday, June 20, 2019</td>
</tr>
<tr>
<td><strong>Part B</strong></td>
<td></td>
</tr>
<tr>
<td>Classes Start</td>
<td>Monday, June 17, 2019</td>
</tr>
<tr>
<td>Last Day to Add/Drop</td>
<td>Monday, June 24, 2019</td>
</tr>
<tr>
<td>Independence Day Holiday</td>
<td>Thursday, July 4, 2019</td>
</tr>
<tr>
<td>Last Day to Drop with a DR Grade</td>
<td>Monday, July 15, 2019</td>
</tr>
<tr>
<td>End of Term</td>
<td>Friday, July 26, 2019</td>
</tr>
<tr>
<td>Deadline for Faculty to Submit Grades</td>
<td>Wednesday, July 31, 2019</td>
</tr>
<tr>
<td>Grades Available for Students</td>
<td>Thursday, August 1, 2019</td>
</tr>
</tbody>
</table>

Note: Fall 2019 Begins Monday, August 26, 2019
MESSAGE FROM ANDRÉS G. GIL

I welcome you to the graduate school and encourage you to be an active participant in our dynamic learning environment. The supportive partnership between experienced faculty and curious graduate students generate excitement, creativity and innovation. Your academic and research experience will provide opportunities for your intellectual and career growth and to be actively engaged in strengthening the economic and social welfare of Florida, the nation and the world.

Along with the Graduate Catalog, this handbook will assist you by providing helpful information and reference material. Please take time to familiarize yourself with the topics.

I hope you have an enjoyable and successful year at FIU.

Andrés G. Gil, Ph.D.
Vice President for Research and Economic Development
Dean, University Graduate School

MISSION

The mission of the University Graduate School (UGS) is to advance graduate education as a critical component in the University’s generation and transmission of new knowledge, new research, new ideas, and new scholarship that contributes to the resolution of complex national and global problems. The Graduate School is committed to providing a rich learning environment that attracts and retains outstanding graduate students to work closely with outstanding faculty to advance knowledge, scholarship and innovation. The Graduate School leads and supports the University’s graduate programs and ensures adherence to quality standards and graduate policies. It strives to create a learning environment that will ensure the development of graduate students and postdoctoral scholars to prepare them to be future scholars, scientists and leaders in their respective fields.

To fulfill its mission, the University Graduate School:

• Advocates for graduate education
• Assumes responsibility for matters related to graduate education
• Establishes, enforces and reviews graduate policies, procedures and educational best practices to provide ongoing quality assurance in graduate education and maintain the integrity of master’s and doctoral programs
• Partners with academic units and graduate students to enhance the effectiveness of graduate education
• Works with academic units to enhance and enrich the interdisciplinary learning and
- research environments and the graduate culture at the University
- Promotes the professional, scholarly and leadership development of all graduate students
- Provides essential administrative and support services to the University community

**GRADUATE SCHOOL ADMINISTRATION**

Andrés G. Gil, Vice President for Research and Economic Development, Dean
Lidia Kos, Associate Vice President for Research, Associate Dean
Susan Webster, Assistant Vice President for Research, Assistant Dean
Karla Ortega, Associate Director, Academic Support Services
Claudia Balzán, Assistant Director, Academic Support Services
Betty Sigler, Manager, Administrative Services
Michael Dudley, Assistant Director, Budget and Fellowships
Irene Baquero, Coordinator, Academic Support Services
Brandie Thomas, ETD Coordinator, Academic Support Services
Ashley Mendez, Senior Coordinator, Academic Support Services
David Felix, Program Specialist, Academic Support Services
Milton de Maria, Office Specialist, Academic Support Services

**UNIVERSITY GRADUATE SCHOOL POLICIES & PROCEDURES**

**Code of Academic Integrity**

This Code of Academic Integrity was adopted by the Student Government Association on November 28, 2001 and reflects the values articulated in the Student Code of Standards.

Florida International University is a community dedicated to generating and imparting knowledge through excellent teaching and research, the rigorous and respectful exchange of ideas, and community service. All students should respect the rights of others to have an equitable opportunity to learn and to demonstrate the quality of their learning. Therefore, all students are expected to adhere to a standard of academic conduct, which demonstrates respect for the learning environment, their fellow students, and the educational mission of Florida International University.
Pledge

As a student of this university:

• I will be honest in my academic endeavors
• I will not represent someone else’s work as my own
• I will not cheat, nor will I aid in another’s cheating

All students are deemed by the University to understand that if they are found responsible for academic misconduct, they will be subject to the Academic Misconduct procedures and sanctions, as outlined in the Policies and Regulations section of this Student Handbook.

Add or Change of Degree Program

A fully admitted, enrolled graduate student may apply to change graduate degree programs without paying an additional application fee. In all other respects, a change of a graduate degree program is handled as a new application and is evaluated as such by the department into which the student wishes to transfer. A “Change of Graduate Degree Program” form and instructions are available in the “Student Forms” section of the University Graduate School website at http://gradschool.fiu.edu/students/#studentforms, under Current Student Forms.

Approval of a change of graduate program is granted by the Dean of the University Graduate School only under unique and well-justified conditions. International students should contact International Student & Scholar Services at https://globalaffairs.fiu.edu/isss/about-isss/ before changing degrees.

Attendance Policies

Individual faculty may establish attendance criteria in classes where they deem it necessary. Academic units may establish their own attendance policies with the approval of the Provost. Students who wish to take a leave of absence for one or more semesters, must follow the leave of absence procedures outlined below. Lapses in enrollment for three or more consecutive semesters including summer require that the student apply for readmission subject to the admission procedures, criteria, and policies in effect at the time the reapplication is made. Doctoral students who have achieved candidacy and master’s students with an approved thesis proposal on file at UGS are required to be continually enrolled in dissertation (three) or thesis (one) credits. Students receiving graduate assistantships, however, must be registered for nine credits during the fall and spring semesters and six credits in the summer semester. Doctoral candidates who hold graduate assistantships and have approved candidacy with the University Graduate School, must be registered for three dissertation credits.
Leaves of Absence
Leaves of absence are requested using the Petition for Exception to Graduate Requirements. Leaves of absence must be clearly justified and are approved on a case-by-case basis. The Petition for Exception must be initiated by the student’s academic program. The form is available electronically. Please see your academic program regarding this process.

Any student wishing to file a leave of absence must do so prior to the start of the semester in which they are seeking a leave of absence. International students must seek the guidance of the International Scholars and Student Services (ISSS) before submitting a request.

Degree Completion Time Limits
All requirements at the doctoral level, including the successful defense of a dissertation, must be completed within nine years of the start of coursework in the doctoral program. For the M.F.A. degree, all requirements including the successful defense of a thesis must be completed within eight years of the start of coursework in the master’s program. For all other master’s degree programs, all requirements, including the successful defense of a thesis, where required, must be completed within six years of the start of coursework in the master’s program.

Full-Time Graduate Student Status
Full-time status requires that students be enrolled for a minimum of nine credit hours during the fall and spring semesters and six credits during the summer. Doctoral students who have reached candidacy, who have completed all requirements except for the dissertation, and have an approved dissertation proposal on file with the University Graduate School, are considered full-time when registered for at least three dissertation credits per semester. Master’s students who have reached candidacy and have completed all requirements except for the thesis are considered to be full-time when registered for one thesis credit per term. Students receiving graduate assistantships who have not reached doctoral candidacy, however, must be registered for nine credits during the fall and spring semesters and six credits in the summer semester. Doctoral candidates who hold graduate assistantships and have approved candidacy with the University Graduate School, must be registered for three dissertation credits. Financial aid packages very often require that the recipient be a full-time student. Please reach out to the Financial Aid Office to ensure your enrollment requirements are appropriate. All graduate students are required to be registered every semester throughout their graduate academic career. All graduate students must take a minimum of one graduate credit hour per term to maintain active status in the program. Please refer to the University’s Graduate Active and Full-time Status Policy.
Good Academic Standing
Graduate students are required by the University to maintain a cumulative grade point average (GPA) of 3.0 or higher. In addition, programs may have additional requirements that limit the number of B- or lower grades, which may be earned either in their required courses generally or in specified courses. Students should check with their program directors concerning this.

A graduate student whose cumulative graduate GPA falls below a 3.0 will be placed on warning, indicating academic difficulty. A graduate student on warning whose cumulative graduate GPA remains below 3.0 in the following semester will be placed on probation, indicating serious academic difficulty. The college or school of the student on probation may indicate the conditions which must be met in order to continue enrollment. A graduate student on probation whose cumulative and semester GPA’s fall below a 3.0 will be automatically dismissed from his or her program and the University. A graduate student will not be dismissed prior to attempting a minimum of 12 hours of coursework as a graduate student. The student has ten working days to appeal the dismissal decision. This appeal must be made in writing to the Dean of the University Graduate School. To appeal, the student must submit a Petition for Exception, which must be initiated by the student’s academic program. The form is available electronically. Please see your academic program regarding this process. The dismissal from the University is for a minimum of one year and prohibits students from registering for any courses. After one year, the student may apply for readmission to the University in the same or a different program.

Graduation & Commencement

Graduation
The student can apply for graduation on PantherSoft under ACADEMICS. Students must be enrolled in at least one graduate credit the semester they apply to graduate. Please note that doctoral candidates must be enrolled in at least three dissertation credits and thesis option master’s students in at least one thesis credit. Before applying for graduation, the graduate student should consult with their academic advisor. For thesis option master’s and doctoral degree programs, it is of great importance that all the appropriate forms be filled out and handed in to UGS, and that the thesis and dissertation defense be approved by the UGS, by their respective due dates. For more information regarding deadlines, please visit: http://gradschool.fiu.edu/.

For general graduation information please visit the following: https://onestop.fiu.edu/Registrar/graduation/index.html.

Commencement
For complete details, procedures, and deadlines, please visit the Commencement website at: https://commencement.fiu.edu/index.html.

Note: Doctoral (PhD and EdD) students receive their commencement pass from the University Graduate School. Only doctoral candidates who successfully defend and submit the final copies of the dissertation to the University Graduate School by the established deadline are eligible to participate in the ceremony. For doctoral candidates (PhD and EdD), please see information at: http://gradschool.fiu.edu/commencement/.

Readmission

Fully admitted students who fail for any reason to register for three consecutive semesters including summer will be discontinued from their graduate programs. These students may not register for courses during any future term without being readmitted into a degree-seeking program. To apply for readmission, the student must complete a new online graduate application. Prior to completion of the readmission application, it is advisable for master’s students to contact their program’s academic advisor. Doctoral students must contact their academic department prior to applying for readmission. For doctoral students, academic units must follow the Doctoral Readmissions Procedures.

Specific information regarding the readmission process for doctoral students can be accessed at http://gradschool.fiu.edu/facultystaff/#gradpolicies. Select the Policies & Procedures tab, then the Admissions tab and click on Doctoral Readmissions Procedures.

Responsible Conduct of Research and Scholarship

Ethical Scholarship

FIU is committed to achieving the highest standards of integrity in scientific research and scholarship. This policy includes the conduct of research involving animals and human subjects but extends beyond these important areas. Ethical conduct of research also includes appropriate acknowledgement of contributions to scholarship and research through appropriate inclusion of collaborators on research papers and patents, careful citation of the research of others, and the honest and unbiased presentation of research results to the research community and the public.

There are notable challenges in the conduct of research on university campuses throughout the US today. These are the result of inadequate preparation of graduate students and others involved in research and scholarship to recognize the accepted standards of scientific and scholarly research or the policies and regulations that govern such research in the U.S. The University Graduate School together with the FIU Office of Research and Economic
Development provides workshops and training to researchers and scholars in the FIU community to assist them in recognizing, avoiding, and responding to the various types of ethical conflicts they may encounter such as:

- Plagiarism—the unauthorized use or close imitation of the language and thoughts of another author and the representation that they are one’s own original work.

- Intellectual Cheating—involves a deception (including any academic work or scholarship conducted in one’s academic or professional career) for self-profit. Intellectual cheating may or may not appear to harm others but always advances the perpetrator unjustly.

- Intentional Misconduct—produces scientific results or scholarship with the objective of advancing one’s own standing or career with or without economic gain. It is unethical and violates University policy.

The University Graduate School believes it is essential for the University and the intellectual community at large that our graduate students be fully informed and know how to respond appropriately when they encounter what they perceive to be unethical conduct.

**Responsible Conduct of Research (RCR) Training Course and Exam**

FIU graduate students who file thesis and dissertation proposals with the University Graduate School (UGS) must provide a training certificate documenting completion of an appropriate, discipline-specific RCR training course exam.

Instructions regarding how to access the training course can be found on the FIU Division of Research webpage at: [http://research.fiu.edu/irb/training/](http://research.fiu.edu/irb/training/)

**FINANCIAL SUPPORT FOR GRADUATE STUDY**

There are several types of financial support available to graduate students. Academic departments offer paid assistantships to their graduate students to perform research, teaching or administrative duties for the department. There are also a limited number of competitive University-wide fellowships, which include Presidential Fellowships, Doctoral Evidence Acquisition Fellowships and Dissertation Year Fellowships. These are overseen by the University Graduate School. Students are nominated for these awards by their programs. In addition, many graduate programs have fellowships directly available. Finally, there are a few need-based federally supported fellowships available to students. Students should visit the Financial Aid Office website to obtain information on eligibility criteria, deadlines, and required forms [http://onestop.fiu.edu/financial-aid/index.html](http://onestop.fiu.edu/financial-aid/index.html).
**Assistantships**

**Graduate Assistants**
Many graduate programs have assistantships available to support graduate students. These generally provide full or partial tuition support and salary and are available on a competitive basis. A full assistantship requires 20 hours of work per week. The assistantships generally fall into three categories, either teaching (TA), research (RA) or administrative (GA). The awards vary per program, and summer awards have a different rate structure than regular academic year awards. Students interested in applying for an assistantship should contact their graduate program director as soon as possible.

**Graduate Assistant Health Insurance**
Florida International University provides subsidized health insurance to all graduate assistants holding a full-term appointment of 20 hours per week. All Graduate Assistants are required to participate in this health insurance plan unless their insurance company will certify equivalent coverage. Gallagher Koster will administer the health insurance provided to Graduate Assistants. For information, visit the Gallagher Koster site at [https://www.gallagherstudent.com/students/student-home.php?idField=1248](https://www.gallagherstudent.com/students/student-home.php?idField=1248).

**Work Hours and Outside Employment Restrictions**
GA/TA/RA’s may not be assigned to work more than 20 hours per week or take on outside employment without the written approval of the Dean of the University Graduate School.

**Required course loads for GA/TA/RA’s**
All GA/TA/RA’s must enroll for a minimum of nine graduate credit hours in the fall and spring terms, and six graduate credit hours in summer. Please note that those doctoral students who have reached candidacy and have approved candidacy with the University Graduate School, must be registered in three dissertation credits as the tuition waiver will cover those three dissertation credits.

**Termination or Curtailment of an Appointment**
All students holding an award receive a letter of appointment, which sets forth the conditions under which the award is valid. An appointment may be terminated for a number of reasons. These may include, but are not limited to, failure of the appointee to perform duties specified in the letter of appointment; failure of the appointee to maintain a satisfactory student status; failure of the appointee to make satisfactory progress towards his/her degree; or due to
incompetence or misconduct on the part of the appointee.

For additional information regarding Graduate Assistantships, please visit http://gradschool.fiu.edu/students/funding/assistantships/or contact Betty Sigler at bsigler@fiu.edu or (305) 348-0394.

Fellowships
Website: http://gradschool.fiu.edu/students/funding/fellowships/

UGS Fellowships:

**Presidential Fellowships** are intended to recruit exceptional graduate students to enroll full-time in a doctoral degree program at Florida International University. A recipient of a Presidential Fellowship receives a stipend of $30,000 per twelve months for three years (one year is supported by the fellows department via a graduate assistantship contract), provided that the student makes excellent progress in his/her degree program. Presidential fellows receive tuition waivers, and health insurance along with their stipend.

**FIU McNair Graduate Fellowships**

Doctoral Student Awards for doctoral students provide four years of support with a $23,000 annual stipend plus a tuition waiver and individual health insurance. The University Graduate School will provide the support for the first two years in the form of a fellowship. The academic department will continue to provide the same level of support during the 3rd and 4th years through a (0.5 FTE) teaching or research assistantship. Students may not receive other FIU fellowships or fellowships from outside agencies during the first two years of the award.

Master’s Student Awards for master’s students provide a $15,000 stipend for the first year, plus a tuition waiver and individual health insurance. In the second year, the student’s academic department will continue the same level of support by providing the student a (0.5FTE) graduate or research assistantship. Students may not receive other FIU fellowships or fellowships from outside agencies during the first year of the award.

Eligibility - Nominees must:

- be a US Citizen or Permanent Resident
- be newly admitted to/entering a master’s or doctoral degree program at FIU for the Fall 2016 semester (currently enrolled graduate students are not eligible)
• have participated in and complete the McNair Scholars Program at their undergraduate institution
• have a GPA of 3.5 or higher in upper division undergraduate coursework

**Doctoral Evidence Acquisition Fellowships** support doctoral students who have no financial support for evidence acquisition activities or those students for whom their current means of financial support would significantly interfere with or preclude their ability to collect the evidence needed for their doctoral research.

**Dissertation Year Fellowships** provide support to highly-qualified FIU doctoral students during the data analysis and writing phase of their dissertation. It is intended to facilitate the timely completion of high-quality manuscripts and dissertations. Students who are conducting outstanding research in their discipline and have established a notable record of publication during their doctoral studies (in comparison to others in their discipline) are favored in the application process. **Dissertation Fellows are expected to graduate within one year after receiving the award.**

For information regarding Fellowship opportunities, please visit [http://gradschool.fiu.edu/students/funding/fellowships/](http://gradschool.fiu.edu/students/funding/fellowships/) or contact Michael Dudley at ugsfellows@fiu.edu or (305) 348-4711.

**Additional Funding Opportunities:**
Graduate Funding: [http://gradschool.fiu.edu/students/funding/](http://gradschool.fiu.edu/students/funding/)
University-wide Scholarships: [http://undergrad.fiu.edu/scholarships/](http://undergrad.fiu.edu/scholarships/)

**GRADUATE STUDENT OPPORTUNITIES**

**Graduate Advisory Board (GAB)**
The GAB is charged with conveying graduate student needs - personal, professional and academic - programming ideas and policy concerns to the UGS. While the Graduate & Professional Student Committee (GPSC) is the recognized advocacy group for graduate students at FIU, the GPSC works with the GAB to gather input from an array of students and disciplines. The structure for the GAB includes student representation from GPSC, various GSOs, SGA and diverse academic disciplines. For more information on the GAB, please contact Irene Baquero in the University Graduate School: ibaquero@fiu.edu or (305) 348-3342.
Graduate & Professional Student Committee (GPSC)
This Committee helps facilitate and enhance the overall graduate student experience, by advancing the University’s academic goals, assisting in the expansion of graduate programs, and promoting quality teaching and research efforts. They also work in conjunction with other organizations and departments in order to present educational workshops, coordinate symposiums and scholarly forums, and facilitate funding workshops to assist students with securing funding for professional development and conference travel. Location: MMC, GC 2201. Phone: (305) 348-3023. E-mail: gpsc@fiu.edu. For more information about the GPSC, visit http://gpsc.fiu.edu

Student Government Association (SGA)
The SGA is the governing student body at FIU and advocates for all students at the university. Graduate students can hold senator and other positions within the SGA. For more information on how to get involved with the SGA, contact (305) 348-2121.

UM/FIU Exchange Program
FIU Doctoral students and master’s students in the LACC programs have the opportunity to complete up to six credits at the University of Miami as members of an exchange program between FIU and the University of Miami. The program gives students a larger selection of courses to choose from and allows students at UM and FIU to take advantage of the educational and research opportunities at both institutions. All students who are fully admitted into a doctoral program or LACC Master’s program may participate in this program. Students can choose from any course at the University of Miami provided the course is not already offered at FIU and is not a limited access course.

FIU students participating in the program continue to pay FIU tuition and fees for the courses they take at the University of Miami (i.e. they will only be assessed regular FIU tuition and fees). Students are limited to taking a maximum of six graduate credits within the program. Interested students can find more information and the program application by contacting Karla Ortega in the University Graduate School at ortegak@fiu.edu or (305) 348-2455.

GRADUATE STUDENT RESOURCES

UGS Professional Development Program (PDP)
The graduate student Professional Development Program seeks to assist students in their career development by serving as a gateway to campus resources and providing direct services. The
PDP supplements research skills provided by graduate programs with four competencies – academic writing and communication, professoriate training, leadership, and well-being. The PDP complements the efforts of established University resources, such as the Center for Excellence in Writing, the Career and Talent Development Department, and the Center for the Advancement of Teaching.

To learn more about the UGS professional development program, please visit http://gradschool.fiu.edu/professional-development/

**Center for the Advancement of Teaching (CAT)**
The Center for the Advancement of Teaching is dedicated to providing FIU’s teaching community—full-time faculty, adjuncts, and graduate teaching assistants—with resources and support needed to encourage the highest quality of teaching and learning throughout the University. Through individual, group, and campus-wide programming, the Center keeps the teaching community abreast of pedagogical developments, maintains and provides a wide array of resources on teaching and learning, and supports teachers in enhancing their teaching.

Please visit the Center’s website for more information: [https://cat.fiu.edu/](https://cat.fiu.edu/)

**Center for Excellence in Writing (CEW)**
The CEW offers individual student consultations. Whether brainstorming, drafting, revising or polishing, writing consultants can assist students with most written projects. The CEW also programs several workshops throughout the year specific to graduate students. For more information, please visit their website: [http://writingcenter.fiu.edu/](http://writingcenter.fiu.edu/) or call MMC at (305) 348-6634 or BBC (305) 919-4036.

**International Students**

**International Student & Scholar Services (ISSS)**
The University maintains an Office of International Student and Scholar Services [https://globalaffairs.fiu.edu/isss/](https://globalaffairs.fiu.edu/isss/). The ISSS office provides advisors to help international students with problems concerning visa status, employment, as well as cultural and social concerns, and similar matters. The ISSS office may be reached at (305)-348-2421 SASC Room 230 (Student Academic Success Center) or at (305)-919-5813 WUC363 (Biscayne Bay Campus - Wolfe University Center).

The ISSS office maintains the Student Exchange Visitor Information System (SEVIS) of the
Department of Homeland Security tracking system for the University. All new and/or transfer international students MUST attend a MANDATORY orientation program before the start of their first semester, and MUST report to the ISSS office within the first week of the start of classes.

**Employment**
The legal regulations governing employment for students with F-1 visas are complex and subject to change. An F-1 student should contact an advisor at the ISSS office to determine under what conditions he/she may seek employment. All forms of employment require the F-1 student to obtain a social security number. Students cannot receive salary money before this number is obtained. The student should contact the ISSS office to obtain application information and materials.

**Diversity**
The University Graduate School fosters inclusiveness and engagement in a global dialogue that anchors our role as leaders in graduate education. We value respect for the complexities of our global society as it relates to gender, socioeconomic class, race, ethnicity, age, disability, nationality, sexual orientation, religion and cultural identity.

The University Graduate School is committed to recruiting and supporting a diverse and dynamic graduate student community. Through meaningful and strategic programming and services, the UGS provides underrepresented graduate students with the opportunity to reach their full potential in their scholarly and professional endeavors.

In keeping with our commitment to foster an environment of inclusiveness, we offer an array of university-wide services that provide support for our diverse community of students, faculty, and staff:

**Graduate Fellowships for Students of Diverse Backgrounds:**

http://gradschool.fiu.edu/students/funding/fellowships/

**Office of Multicultural Programs and Services:**

https://studentaffairs.fiu.edu/get-involved/multicultural-programs-and-services/

**LGBTQA Initiatives:**

https://studentaffairs.fiu.edu/get-involved/lgbtqa/
Veteran and Military Affairs Office:

Disability Resource Center:
https://studentaffairs.fiu.edu/get-support/disability-resource-center/

Office of Study Abroad:
https://globalaffairs.fiu.edu/study-abroad/

Equal Opportunity Programs and Diversity Office:
https://hrapps.fiu.edu/index.php?name=equal_opportunity_programs

ADDITIONAL RESOURCES
University Graduate School
http://gradschool.fiu.edu/

Statistical Consulting Services
http://gradschool.fiu.edu/statistical-consulting/
Contact: Statistical Consultant (305) 348-7914

Council for Student Organizations (this falls under Campus Life)
https://studentaffairs.fiu.edu/get-involved/clubs-and-organizations/cso/

Counseling and Psychological Services
https://studentaffairs.fiu.edu/health-and-fitness/counseling-and-psychological-services/

Division of Student Affairs
https://studentaffairs.fiu.edu/

Office of Research and Economic Development
http://research.fiu.edu/
Dear FIU Resident,

Welcome home! Live. Learn. Excel. This is our motto which captures the essence of the residential experience here at FIU. Living on campus is an important step toward achieving success. It will provide you with opportunities to learn from people of different cultural backgrounds, to develop new interests and skills, and to prepare for active participation in our vibrant learning community.

Our residence halls promote an environment that is conducive to learning. We offer a variety of educational and social programs to enhance your student experience, and provide opportunities to interact with faculty, academic advisors, and residential tutors to help you maximize your academic success.

We encourage you to seek out leadership experiences both in the residence halls (RHA, NRHH, RA and Hall Council positions) and throughout the FIU community. Get involved in intramurals, clubs, and organizations – there are endless possibilities!

With more than 3,300 FIU students living in our residence halls, we are Worlds Ahead at transforming lives and inspiring residents to make a difference in the community. Keeping in mind that each student is responsible for our community, all students are responsible for treating fellow residents with respect, dignity, and care.

I am pleased to welcome you to our residential community, and hope that you will actively pursue the many opportunities available for an exciting and rewarding residential student experience at FIU!

Sincerely,

Lynn N. Hendricks, Ed.D.
Director, Residential Life
RHA WELCOMES YOU HOME!

The Residence Hall Association (RHA) Executive Board would like to welcome you to an amazing year in your new home at Florida International University.

One of the many important decisions you must make while at the university is where you will live. By choosing to live in the residence halls, you have taken the first step in opening new doors to the many exciting opportunities that come with your on-campus experience! We encourage you to seek out and take advantage of every resource that is made available for you. Attend a faculty program in housing or get extra tutoring help in the Lakeview South Academic Resource Center (ARC). Academic, social and recreational programs take place every day in the residence halls. The diversity of programs provide useful and insightful information that is endless and as wide as you can envision. The skills, closeness, and lifetime friendships that you develop as a result will ease your transition into the university and the FIU residence hall community.

In addition, we would like to encourage you to take advantage of the other resources and organizations that are offered at FIU. Join your hall council, help plan events with RHA, frequent the on-campus comedy shows, attend an FIU athletic event, volunteer in the local community, or play on your hall intramural team. No matter what your interests, the opportunities are plentiful and all provide a worthwhile and unique experience.

The Residence Hall Association provides an array of programs, events, and most importantly, a voice for you. RHA not only acts as the liaison for you within our housing community, but also within the university community via the Student Government Association. Attend our General Assembly meetings where representatives from each Hall Council meet to discuss important issues related to on-campus living. These meetings are open to all residents. We invite you to provide suggestions as to how we can make residential life a better experience during your academic endeavors. For more information or if you have any questions, please contact us at rha@fiu.edu.

Sincerely,
The RHA Executive Board
GENERAL INFORMATION
Florida International University Department of Housing and Residential Life

MISSION STATEMENT
Florida International University Housing and Residential Life supports the mission of the university and the Division of Student Affairs by providing a living environment which fosters the educational pursuits of a diverse student population. The campus residential community provides unique opportunities for personal growth and development, leadership experiences through student participation in programming and activities, and developing an appreciation for and sensitivity to differences. The facilities and services are designed to provide a supportive environment, accommodating to the needs of students.

DIVERSITY STATEMENT
The diversity of our residential community takes many forms. It includes differences related to race, ethnicity, national origin, gender, socioeconomic status, sexual orientation, religion, age and ability. We believe that any form of discrimination against any individual or group is a threat to the welfare of the entire community. We are guided by the principle that celebrating diversity enriches and empowers the lives of all people.

Therefore, everyone who chooses to live in or visit our residential communities must understand that we will not accept any form of bigotry, harassment, intimidation, threat, or abuse, whether verbal or written, physical or psychological, direct or implied.

Our residential communities are rich, alive and dynamic environments, designed to enable all individuals to develop and grow to their full potential. All members of the community are encouraged to live by these principles, so that we can foster a successful living and learning environment.

IMPORTANT CONTACT INFORMATION
Housing Office: This office oversees housing operations for all seven complexes. General information, housing agreements, billings, accounting, room assignments, and all other agreement-related business can be handled through this office.
**Housing Package Center (HPC):** This center is located in Lakeview South next to the Academic Resource Center. Residents may pick up packages during regularly scheduled hours. Please visit the website: [housing.fiu.edu](http://housing.fiu.edu) for additional information or email hpc@fiu.edu for additional information.

**Residential Life Office:** This office coordinates all Residential Life operations and Residential conduct. Several professional staff members are located in this office and they are responsible for overseeing the staff programs and services provided to students living on campus.

**Housing Office, UT 121**  
11200 SW 8th Street, Miami, FL 33199  
(305) 348-4190

**Office of Residential Life, PH 126**  
1595 SW 112 Avenue, Miami, FL 33174  
(305) 348-3661

**Housing Facilities Office, LVS 140**  
11040 SW 14th Street, Miami, FL 33174  
(305) 348-1162

**Academic Resource Center (ARC), LVS 133**  
11040 SW 14th Street, Miami, FL 33174  
(305) 348-1161

**Parkview Hall Desks**  
1599 SW 113 Avenue, FL 33174  
East: (305) 348-7635 West: (305) 348-4229

**Everglades Hall Desk**  
1590 SW 111th Avenue, Miami, FL 33174  
(305) 348-1328
Lakeview North Desk
11060 SW 14th Street, Miami, FL 33174
(305) 348-1176

Lakeview South Desk
11040 SW 14th Avenue, Miami, FL 33174
(305) 348-1171

Panther Hall Desk
1595 SW 112th Avenue, Miami, FL 33174
(305) 348-3982

University Apartments Desk, Building A
10750 SW 11th Street, Miami, FL 33174
(305) 348-1050

University Towers Desk
11150 SW 14th Street, Miami, FL 33174
(305) 348-3836

RA ON DUTY
A Resident Assistant is on duty whenever the Administrative Offices are closed - evenings, weekends and holidays. The contact information of the RA on duty is posted at the Front Desk.

HOUSING ONLINE
The Department of Housing and Residential Life provides online access to most of your housing needs at my.fiu.edu in order to better meet the needs of our residents.

When you login online, you will be able to:

• Signup online for future housing
• See your Housing financial account and print out balance and payment receipts
• Update addresses, release of personal information/contact information

Please go to my.fiu.edu and select “Student Housing” under “Campus Resources”. If you experience difficulty using the Housing Online Services, please e-mail us at housing@fiu.edu or
Safe Living on Campus

**IT’S A COMMUNITY RESPONSIBILITY**

**EMERGENCY NUMBERS AT-A-GLANCE**

<table>
<thead>
<tr>
<th>AREA</th>
<th>FRONT DESK</th>
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<tbody>
<tr>
<td>Everglades Hall</td>
<td>(305) 348-1328</td>
</tr>
<tr>
<td>Lakeview Hall North</td>
<td>(305) 348-1176</td>
</tr>
<tr>
<td>Lakeview Hall South</td>
<td>(305) 348-1171</td>
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<tr>
<td>Panther Hall</td>
<td>(305) 348-3982</td>
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<tr>
<td>Parkview Hall East</td>
<td>(305) 348-7635</td>
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<tr>
<td>Parkview Hall West</td>
<td>(305) 346-4229</td>
</tr>
<tr>
<td>University Apartments</td>
<td>(305) 348-1050</td>
</tr>
<tr>
<td>University Towers</td>
<td>(305) 348-3836</td>
</tr>
</tbody>
</table>

**IMPORTANT CONTACT NUMBERS**

- University Police Emergency (305) 348-5911
- University Police Non-Emergency (305) 348-2626
- Student Health Care (305) 348-2401
- Counseling/Psychological Services (305) 348-2277
- Victim Empowerment Program VEP 24-hour hotline (305) 348-3000

FIU's Anonymous Reporting Website: [go.fiu.edu/report](http://go.fiu.edu/report)

**CRIME PREVENTION**

Crime can happen on campus just as it can happen in the community. Don’t take chances and don’t take your safety for granted. You can protect yourself against crime by taking these simple precautions:

- Keep your door locked at all times.
- Always find out who is knocking before opening the door. Look through the peephole or ask who it is before you open the door.
- Never leave your apartment/room door propped open.
- Always close your apartment/room windows when you vacate the apartment/room.
Do not leave any valuables within reach of an open window.

- Keep your keys safe. Don’t lend your key to anyone and don’t leave keys lying around.
- If your key is lost or stolen, report it to your Residence Hall/Area Front Desk immediately so that the lock can be changed.
- Have your keys ready before you get to your car door, especially after dark.
- Always report any suspicious activity to the FIUPD.
- Don’t walk alone, especially at night.
- Avoid dark paths or shortcuts. Always use public walkways.
- Carry identification at all times.
- Let your roommate(s) know where you are going and when you will return.
- If you are the victim of a crime, report the incident to FIUPD immediately.

“STAY IN PLACE” POLICY

This policy is implemented in the event the university declares an emergency (severe weather warning, threat to air quality, etc.) which requires all resident students to remain in the Residence Halls. During such an event the Residential Life staff and the University Police will advise students to remain within their assigned living unit. Once the order is given to “stay in place” students will not be permitted to exit the building until university officials determine the threat to health and safety to be under control.

ESCORTED TRANSPORTATION SERVICES

Parking Service Aides (PSA) provide golf cart transportation service for students and staff Monday-Friday 7:00 PM – 11:00 PM during the regular academic year (Public Safety will provide an escort outside these hours if one is requested). The escort service is staffed by FIU students and staff. If you need assistance, please call (305) 348-3615 and give your name and location. Depending on the volume, at times this service is not available. Priority is given to students who are using the service for their safety versus a means of transportation.

FIRE PROCEDURES

How to prepare for a fire emergency: Pre-plan your evacuation route; locate the nearest alarm pull station; locate the nearest fire extinguisher; and become familiar with how to use it appropriately.

Fire drills are conducted regularly. In case of smoke or fire, pull the nearest alarm. Report the
location of the fire to University Police at MMC (305) 348-5911. All residents must evacuate the building when an alarm is sounded. Residents are required to follow the direction of university officials during an evacuation. Residents are to assemble at least fifty yards (150 ft.) away from the building. Failure to do so will result in disciplinary action.

**FIRE EVACUATION**

Pre-plan your evacuation route. Locate the nearest alarm pull station. Locate the nearest fire extinguisher and become familiar with how to use it properly. All residents must evacuate the building at the sound of an alarm. Residents are to assemble at least 150 feet away from the building. Staff will further instruct students.

**FIRE ALARMS/FIRE EQUIPMENT**

Each residence hall/area is equipped with a fire alarm system that is regularly inspected and approved by the state. Smoke detectors are located in every unit. Emergency lights are located in the hallways and stairwells of each complex. Fire extinguishers are located in the hallways of each residence hall. Residence Hall rooms/suites are equipped with an emergency call box and fire stops in kitchens.

Removing or interfering with the use of fire safety equipment, such as fire extinguishers and smoke detectors, is a third-degree felony under Florida Statute 806.10 and is prohibited in housing. Setting off fire alarms is prohibited by Florida Statute, Section 806.101, and is a misdemeanor. If a resident disconnects or tampers with smoke detectors, fire sprinklers or fire alarms, a fee of $150.00 will be charged for damages, property loss and or clean-up costs. Items may not be hung from or block fire sprinklers or smoke detectors. Recovery costs associated with damage resulting from activating a sprinkler may be assessed to the responsible individuals.

**SEVERE WEATHER WARNINGS**

In the case of a severe weather warning, residents should close all blinds and curtains, and stay clear of window openings or doors with glass panels. All electrical appliances should be unplugged. Residents must adhere to the instructions of Residential Life staff members and university officials.

**HURRICANE PROCEDURES**

In the event a hurricane warning is declared by the university, all resident students will be directed to shelter-in-place or evacuate the residence halls and report to the shelter. All
students must abide by shelter policies and remain until the university withdraws the emergency order. Failure to comply with university officials during an emergency event will result in disciplinary action.

Once an emergency is declared, the FIU-HELP (305) 348-4357) line is activated and information is provided to update the community on the status of the university. In addition, information can also be obtained online at dem.fiu.edu.

All resident students are strongly encouraged to establish an evacuation plan in the event the university or Dade County issues an evacuation order. Upon the issuance of an evacuation order, all residents will be directed to seek shelter. Students from the immediate Miami-Dade and Broward areas will be instructed to return home for the duration of the hurricane event. Those resident students from outside the immediate local area (100 miles) will be sheltered in a designated Hurricane Evacuation Center (HEC) along with select personnel. Students staying in the shelter should bring a minimum of a three-day supply of water and food. Once students establish their evacuation plan, the students need to inform their Resident Assistant.

**SAMPLE HURRICANE KIT**

Each student living in Housing should prepare a Hurricane Kit which can be easily accessed in the event of an emergency. Here is a sample of items which should be included in your kit:

- **Water** – at least 1 gallon per person per day for 3 to 5 days
- **Food** – at least enough for 3 to 5 days. Suggested items: non-perishable packaged or canned food / juices, snack foods, non-electric can opener, paper plates / plastic utensils
- **Clothing** – seasonal / rain gear/ sturdy shoes, be sure to include a blanket and pillows, etc.
- **First Aid Kit / Medicines / Prescription Drugs**
- **Toiletries / Hygiene items** – Flashlight / Batteries
- **Cash** – Banks and ATMs may not be open or available for extended periods.
- **Books and Games**
- **Important Documents** – Insurance, medical records, etc. in a waterproof container.

**LIABILITY RENTER’S INSURANCE**

For the protection of personal belongings, students are encouraged to maintain insurance on items they bring to campus. The university is not liable for damage to or loss of personal property, or failure or interruption of facilities. Students are encouraged to have their own health and personal property loss insurance.
SURVEILLANCE CAMERAS
The Housing and Residential Life has surveillance cameras throughout the residence halls and apartments. Cameras are not monitored by the staff.

SECURITY PHONES
Phones, identified by a blue light, are located in various locations throughout campus. If you have concerns for your safety, are in danger or would like to have a security escort, simply open the box and follow the instructions posted. The phones are connected directly to University Police.

STUDENT CONDUCT PROCEDURES

Purpose:
The University Student Conduct System serves an important role in protecting the individual rights and interests of university students, developing citizenship, and providing procedural fairness to students accused of violations of the established Student Code of Conduct.

Hearing-Officers:
Administrative staff in Residential Life are designated as hearing officers and are authorized to administer student conduct hearings and issue sanctions.

Procedures:
All student conduct hearings will follow due process requirements and established procedures as stated in the policies and regulations section of this handbook.

SANCTIONS
The following sanctions may be imposed upon any individual student or student organization found to have violated the Student Code of Conduct.

An explanation of each sanction may be found in the Student Code of Conduct available at conduct.fiu.edu.

• Written Reprimand
• Educational Activities
• Counseling Consultation/Screening
• Restitution
• Administrative Fines
• Restrictions/No Contact Order
• Conduct Probation
• Housing Probation
• Residence Hall Reassignment
STUDENT CONDUCT RECORDS

Student Conduct records are retained by the Office of Residential Life and the Office of Student Conduct and Conflict Resolution.

Housing Policies & Standards of Conduct

OVERVIEW

University housing residents are responsible for abiding by all university and Housing policies, regulations and standards of conduct. Housing policies should be read broadly, and are not designed to define misconduct in exhaustive terms. Students are responsible for being familiar with and abiding by all policies contained within the Student Code of Conduct. The policies listed in this section are provided as a partial summary for Housing residents. Refer to the policies and regulation section of the Student Code of Conduct for further explanation. Violation of any Housing policy and standard of conduct, or the violation of the Housing Agreement shall be considered a violation of the Student Conduct Code and may result in disciplinary action, including, but not limited to immediate termination of the Housing Agreement. Items found to be in violation of Housing regulations and/or university policies may be confiscated and/or discarded at the discretion of Residential Life staff. Fines may also be imposed for violation of Housing policies. Housing Policies are subject to change. For the most up-to-date Housing Policies please refer to Housing.fiu.edu. Residents are responsible for knowing and abiding by all of the Housing policies.

SECTION 1. COMMUNITY STANDARD
(Read the Policy and Regulations Section for more information)

ALCOHOL

• Possession, use or consumption of alcohol when under the legal drinking age as outlined by Florida Law is prohibited. Students of legal drinking age are permitted to have alcoholic beverages in their residence hall units, if all resident(s) of the unit are of legal age. If under age individuals reside in the unit with a legal age individual, the legal age individual must store all alcoholic beverage(s) in his/her assigned bedroom.
• Use or possession of kegs, beer balls, beer taps, alcohol vaporizers and/or any large amount of alcohol are not permitted in any room or area of university owned housing.
In addition, any device designed to consume large amounts of alcohol (funnels, beer/alcohol pong tables, bongs, etc.) are prohibited.

- Dispensing, selling or supplying alcoholic beverages to an individual who is under the legal drinking age as outlined by Florida Law is prohibited.

- Alcohol and/or consumption of alcoholic beverages in public areas, such as lounges, courtyards and hallways is prohibited.

- If all of the residents in the unit are under the legal drinking age, no one (including of-age guests) may possess or consume alcohol in the unit.

- Violating any other university policy while under the influence of alcohol is prohibited. Members of the FIU community who choose to drink will be held fully responsible for their behavior while under the influence of alcohol. Loss of control due to intoxication does not excuse or justify violation of the state law, university regulations, or the rights of others.

- Misrepresenting or misstating one's age or using altered identification in order to obtain alcohol is prohibited.

- Hosting or attending a gathering where underage individuals and alcohol is present is prohibited.

- Consumption, possession or use of alcohol in a housing room/unit where all assigned residents of that on campus housing unit are under legal drinking age is prohibited (dry rooms/units). If no one assigned to live in the building/area is 21 years of age or older, alcohol is prohibited in the building/area (dry building/area). Panther Hall and Lakeview North are dry buildings, regardless of age, no alcohol is allowed.

- Alcohol bottles, alcohol cans, and alcohol packaging are not permitted as decorations. These items may also be considered as evidence of consumption.

- Consumption of alcohol, legal or otherwise, neither removes nor absolves a resident from their responsibility to observe university regulations. A resident may be immediately removed from Housing if they violate the alcohol policy or if they pose a danger to self, others, or cause damage while under the influence of alcohol.

CLEANLINESS

- Rooms, apartments and suites must be kept clean and sanitary at all times, including proper disposal of empty food and beverage containers.

- Disposal of trash in a place other than designated bins or dumpsters is prohibited. Violators are subject to a $50 charge per bag.

COHABITATION
Cohabitation is not permitted. For the purpose of on-campus housing, cohabitation is defined as: the housing of unauthorized individual(s) in a residential unit for more than three (3) consecutive days, or the sharing of a housing space, including storage of another’s belongings in one’s assigned space/unit.

**COOKING APPLIANCES**

- Possession of alcohol stoves, hibachis, hot plates, and gas grills in student living units, in stairwells, or on walkways/entry areas to any housing facility is prohibited.
- Personal appliances with an open flame or exposed heating elements/coils are not permitted including, but not limited to: burners, griddles, panini makers, waffle makers, George Foreman grills, infrared appliances, toasters, electric skillets, and deep fryers.
- Coffee makers are only permitted if they have an auto shut-off safety feature.
- Residents are permitted to use grills that are provided outside in the Housing areas. Personal grills are not permitted.

**DISRUPTIVE CONDUCT** (See Policy and Regulations Section for more information)

**DRUGS** (See Policy and Regulations Section for more information)

**ENDANGERMENT** (See Policy and Regulations Section for more information)

**FAILURE TO COMPLY** (See Policy and Regulations Section for more information)

**FALSIFICATION / FRAUD / TESTIMONY** (See Policy and Regulations Section for more information)

**FIRE & SAFETY** (See Policy and Regulations Section for more information)

**GAMBLING** (See Policy and Regulations Section for more information)

**GUESTS**

- Guest(s) must sign-in with their host at the Front Desk upon arrival. Allowing a guest access into the residence hall through an unauthorized or locked entrance is prohibited.
- Guest(s) must show identification and provide requested information to the Desk Assistant upon arrival to the residence hall.
- Only individuals 18 years of age and older (with proper photo identification) will be approved to visit the residence halls.
- Guest(s) may not be given a key to the unit or a resident’s Panther ID card for the purpose of accessing the unit. The resident of the unit will be held accountable if this occurs.
• Guests MUST be escorted by their host, a current housing resident of the building of which they are present. Unescorted guests will be required to leave the residential area.

• Students hosting guests, both university affiliated and non-university affiliated, are responsible for their guests while the guest(s) visit the residential community. The resident host will be held accountable for the actions of their guest(s). Resident hosts must accompany their guest(s) within the residential areas at all times.

• The Roommate Agreement serves as an informal policy on visitors and guest privileges. Failure to adhere to the roommate agreement may result in an administrative relocation (to a different room and/or residential area).

• Each resident may host only one overnight guest at a time.

• Overnight guests are not permitted during final exams week.

• An approved guest may stay on campus up to three consecutive nights within a seven-day period and no more than 10 cumulative nights per semester regardless of his/her host. During Summer A and Summer B guest(s) may stay no more than six cumulative nights regardless of his/her host.

• Overnight guest is defined as a guest(s) in a housing unit between the hours of midnight and 8:00am.

• All individuals who visit the FIU residential areas must respect students’ rights to privacy and security.

• Violations of the consecutive or cumulative policy may result in a monetary charge and/or disciplinary action for the responsible resident and/or guest.

• Residence Life staff reserve the right to request a guest to leave the residential community at any time.

• Knowingly hosting person(s) who have been trespassed from on-campus housing facilities is prohibited.

• Anyone who has been removed from housing or has cancelled their housing agreement must abide by the guest policies, if permitted in the residence hall.

• Violation(s) of the guest policies may result in loss of visitation privileges, immediate room change, and/or termination of the Housing Agreement.

**HALOGEN LAMPS**

• The use or possession of halogen lamps in on-campus housing is prohibited.

**HARASSMENT**
• Conduct, not of a sexual nature, (including, but not limited to, physical contact, verbal, graphic, written, or electronic communication) that creates an intimidating, hostile, or offensive environment for another person or group is prohibited.

HOVER BOARDS AND SIMILAR DEVICES
• The use or possession of hover boards and/or similar devices is prohibited. These items may not be carried, used, stored, and/or charged in any university housing residence hall or apartment. These items will be confiscated.

LITTERING
• Dispersing litter in any form on university grounds or facilities is prohibited. This includes, but is not limited to cigarette butts, flyers, cans, bottles, etc.

MAIL
• Tampering with mailbox locks is prohibited.
• Removal of mail addressed to another person is prohibited. Mail addressed to anyone other than the current occupant(s) should be returned to the Front Desk.
• Letters and packages must be properly addressed and include the resident’s official first and last name; mail that is addressed to anything other than official first and last names will be returned to sender.
• Only authorized staff are permitted to enter mailrooms/sorting and distribution areas.

MOTORCYCLES/ BICYCLES/ IN-LINE SKATES/ SKATEBOARDS
• Riding motorcycles, bicycles, skateboards or use of skates in hallways, courtyards, lounges, and lobbies is prohibited.
• Storing motorcycles, motorbikes or bicycles in any on-campus housing hallway, entry area, stairwell, balcony, light pole, or railing is prohibited. Motorcycles must be parked in parking lots.
• Pocket bikes are not permitted on sidewalks or roadways.
• Bicycles must be stored in bicycle racks or the student unit, provided that they do not impede movement within the unit. They may not be stored in hallways, entry areas, or stairwells, or attached to railings, or light poles. Improperly stored bicycles and/or motorcycles will be removed at the owner’s expense. (See the Police and Regulations Section for more information).

OPEN FLAMES/ CANDLES/ HEATING ELEMENTS/ FLAMMABLES
• Possession of candles, candle warmers, wickless candles, incense, hot plates and/or other heating units with an open flame or heating element is prohibited.
• Flammable liquids and solvents (gasoline, kerosene, lighter fluid, propane, etc.) are
not permitted in any of the student housing areas (including student units, lounges, and courtyards/quad). Residents are permitted to store charcoal (non-presoaked) in units.

**PETS/ANIMALS**

- Possession of pets other than fish in appropriate containers is prohibited. The maximum fish tank size is 10 gallons.
- Feeding of stray or wild animals is prohibited.
- Residents having any pet(s) in their unit may be immediately relocated to a different housing unit and/or different housing area. If found in violation of the pet policy, the resident’s Housing Agreement may be terminated and/or the resident may be excluded from returning to campus housing/ signing up to live on campus for future semesters/terms.
- Any cost associated with the pet will be charged to the responsible party(ies) including administrative charges ranging from $100 to $500 as well as charges for damages, cleaning and pest control.

**POSTINGS**

- Unauthorized posting of notices, flyers, ads or other information in on-campus housing facilities is prohibited.
- Any posting for an FIU event must be pre-approved by the Office of Residential Life.
- Posting of events with alcohol is prohibited.

**PROJECTILES**

- Throwing any object from a window, ledge, roof, or balcony, or within the courtyards is prohibited.
- The use of slingshots or other related items is prohibited.

**PROPERTY AND FACILITIES OFFENSES**

- Students may not engage in theft, malicious destruction, defacement, damage, or misuse of university or private property or common area facilities.
- Replacement and repair costs will be charged to the responsible party(ies). Usage policies for specific common area facilities are available at each residence hall.

**RAILINGS AND ROOFS**

- Sitting, standing on, climbing on, or hanging from a railing, or roof is prohibited.
- Hanging or securing unauthorized items from roofs or windows, including bikes, banners, signs, clothing, plants or other items is prohibited.

**QUIET/COURTESY HOURS**
• Loud talking or music, or other disruptive noise in rooms, courtyards, stairwells, or lobby areas during designated quiet hours (Sunday -Thursday 10 p.m. - 8 a.m.; Friday & Saturday Midnight - 10 a.m.; 24-hours during the week of final exams) is prohibited. Loud talking, music, or other disruptive noise in rooms, courtyards, stairwells, or lobby areas during 24-hour courtesy hours is prohibited.

• Speakers may not be placed in windows. Residents are responsible for turning down sound systems, discontinuing noisy activity, and turning off subwoofers if requested to do so by another resident or staff member at any time. Quiet hours are enforced regardless of holidays or semester breaks.

SALES, SOLICITATION AND CANVASSING
• Door-to-door solicitation, sales, and canvassing in the residence halls are not permitted.
• Distribution of flyers or leaflets or the placement of these items on cars is prohibited.
• Unauthorized placement of flyers and other forms of publicity in student mailboxes is prohibited.
• Engaging in sales or business activities within one’s unit or community area within on campus housing is prohibited.

SMOKING
• In accordance with Florida State Law, smoking is prohibited in all university buildings and sections thereof, owned, leased, or operated by the university. This includes but is not limited to, classrooms, stairwells, bathrooms, offices, hallways, labs, libraries, and on-campus housing facilities/ units. (See Policy and Regulations Section for more information)
• FIU became a tobacco and smoke-free campus in January 2011. Under the regulation, smoking and use of tobacco products (including electronic cigarettes) are prohibited in all areas of FIU's campuses.
• Smoking, Tobacco, and all devices used for smoking (i.e., e- cigarettes, hookahs, pipes, etc.) are not permitted in any of the residence hall rooms, apartments and facilities, including courtyards, elevators, stairwells, balconies, lounges, patios, etc. Throwing cigarettes on the ground is considered littering.
• Ashes and buds will be considered evidence of smoking in a unit.

SOCIAL GATHERINGS
Social gatherings, parties, and meetings in individual units are subject to all Municipal, State and Federal Laws, as well as university policies. The number of people in a unit at any time, including residents of the unit, must be limited as follows:
<table>
<thead>
<tr>
<th>Unit Type</th>
<th>Maximum occupancy allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 bed units:</td>
<td>8 people</td>
</tr>
<tr>
<td>3 bed units:</td>
<td>6 people</td>
</tr>
<tr>
<td>2 bed units:</td>
<td>4 people</td>
</tr>
<tr>
<td>1 bed unit:</td>
<td>2 people</td>
</tr>
</tbody>
</table>

Residential Life staff reserve the right to disperse gatherings when residents or guests are in violation of any university or Housing policy.

**SPORTS IN RESIDENCE HALLS**

Participating in sporting activities in units, hallways, courtyards, lounges, breezeways and lobbies is prohibited.

**TRESPASSING/UNAUTHORIZED USE**

Unauthorized presence in, or unauthorized use of university property, facilities, or restricted areas is prohibited.

**WEAPONS, FIREARMS, EXPLOSIVES**

(See Policy and Regulations Section for more information)

For the safety of our residents, weapons, firearms and explosives of any form are not allowed in the Residence Halls.

**SECTION 11. FACILITIES MAINTENANCE**

(It is recommended that you also read the Policy and Regulations Section for more information)

**ANTENNAS**

External antennas /dishes of any type are prohibited.

**DAMAGES**

Damages which occur in a unit will be charged to the resident(s) at a rate which includes actual replacement and labor costs. Damages to public areas will be charged to those identified as responsible. Damages to public areas not charged to a specific individual may be charged to residents of a floor, building, or unit.

**ELEVATORS**

Tampering with or rewiring elevators is prohibited. Elevators may not be used during general building evacuation in a fire or severe weather emergency.

**FURNISHINGS**

Residents are responsible for all furnishings provided in their unit. Furnishings may not be
removed from assigned locations. Alterations to furnishings will result in charges for replacement or restoration to original condition. Personal beds (non-FIU beds), lofts, homemade bunk beds, futons, couches or oversized furniture are not permitted in the residence hall. Personal washing machines and dryers, or any other major household appliances are not permitted. Due to limited space and safety reasons, students are discouraged from bringing additional furnishings. Housing and Residential Life staff reserve the right to have students remove personal furnishings from a unit if they are believed to pose a safety risk, impede movement within the unit, or represent a fire hazard. Community/lounge furniture may not be removed or relocated. If community lounge furniture is found within a unit, the residents will incur a minimum $20 charge for its relocation.

**KEYS**

Keys are issued to each resident at check-in. A $65 lock change fee is assessed for each lost key. Additionally, a $10 fee is assessed for each mailbox key (PH).

Keys are only for the resident assigned to the unit and should only be in the possession of the resident to whom the key was assigned. Keys should not be given to anyone else for any reason, no exceptions. Keys may not be duplicated. All keys issued to residents are the property of Florida International University. Be aware that doors can be pinned at any time if deemed necessary by Housing and Residential Life.

**LOCKS/DOWRS**

Locks may not be tampered with in any way that interferes with the use of keys or prevents locking/unlocking of doors. Locks may not be added to any doors in the unit, nor may they be changed or replaced except by authorized housing personnel. No door may be propped open; a possible $50 charge will be assessed for a propped door. The use of a dead bolt in the lock position in order to keep the door propped open is prohibited. Allowing individuals access into a housing facility through an unauthorized or locked entrance is prohibited. (See the Police and Regulations Section for more information).

**LOUNGES AND RESERVED SPACES**

FIU residence hall lounges and reserved spaces are for the use of residents and approved guests only. Guest(s) must be accompanied by host(s). During quiet hours only residents and approved overnight guests are allowed in residence hall lounges and reserved spaces.

Only pre-approved events are permitted in reserved spaces; exceptions will be made for Residential Life programs or meetings.

Reservation request forms are available in the Housing Office.

**ROOM PERSONALIZATION POLICY**

Nails, tacks, or any adhesive products that will do damage to surfaces is not permitted. Painting,
wallpapering, and paneling of a unit by residents is strictly prohibited. Posters, pictures, and other decorative objects may be attached to interior surfaces of a unit with the understanding that the resident of the unit will be held financially responsible for any resulting damages. Shelves or other items are not to be attached to walls or ceilings. Carpet may not be affixed to the floor surface. Cinder blocks are not permitted to lift or adjust beds, desks, chairs, tables, couches, or other furniture. Residents will be charged for the repair of any damages from the violation of these policies.

Residents are encouraged to decorate their units in a way that is pleasing and comfortable to them. However, residents need to be respectful of roommates and community members when decorating. Some words, symbols, images, etc. may offend others. The Department of Housing and Residential Life will review resident or staff complaints due to offensive or questionable decorations. Appeals of decisions are at the discretion of the Director of Residential Life and/or her designee. (See the Police and Regulations Section for more information)

**CABLE TV**

Any alteration to existing cable TV facilities is prohibited. Residents experiencing trouble with cable TV service should complete an online maintenance request.

**WINDOWS AND SCREENS**

Windows are to remain closed at all times when air conditioning is on and functioning properly. Students are encouraged to keep windows closed to ensure efficient / safe operation of student housing facilities. Housing staff may elect to permanently seal windows if deemed necessary to maintain the efficient/safe operation of the facility. Windows are not to be used as entrance or exit to units. Signs, pictures, banners, empty bottles, and similar objects may not be displayed in windows so that they block or impede access, exit, or view to the unit in time of emergency. This is to ensure the health and safety of students and rescue personnel. Students are not permitted to remove their window screens.

The student housing facilities located on the Modesto A. Maidique Campus are equipped with hurricane screens. The screens were not designed to be opened unless an emergency condition exists, requiring the resident to evacuate the living unit. The screens are to remain closed at all times. If a screen is found open, the resident will be subject to a $50 fine.

**SECTION 12. ADMINISTRATION**

(Please read the Police and Regulations Section for more information)

**IDENTIFICATION**

University ID card or other forms of identification with a picture must be presented upon request of a university official, including Residence Hall staff. Presenting a false ID or
impersonating a university official is prohibited.

**INSPECTION OF UNITS**

Housing and Residential Life staff reserve the right to inspect units on a regular basis for necessary repairs, cleanliness, and safety checks. Health and Safety Inspections will be announced via email and may be found on the Housing and Residential Life website. Items that are found during inspections that are in violation of housing and residential life policies, may be confiscated by university officials and may be immediately discarded.

**LOCKOUTS**

Residents will be permitted one lockout during each semester without penalty. Upon the second lockout and every subsequent lockout, a $15 fee will be issued to the resident. A lock change may be issued for security precautions. In these cases, the resident will be charged the cost of a lock change. As an effective safety precaution, residents should keep their room key with them at all times. For specific procedures for lockouts, contact your Front Desk.

**ROOMMATE AGREEMENT**

When living with another person, it is important to talk about expectations and set some guidelines for living in the same room, apartment, or suite. Be open with your needs but also be willing to compromise. Discuss the following issues that roommates typically disagree about. After discussing these items with your roommate(s) and coming to decisions about your living arrangements, you should enter it into the Roommate Agreement provided. This agreement sets the standard for you, your roommates and guests. Review the agreement regularly and make revisions together, if necessary. The agreement can be very valuable in avoiding problems later.

**SET GROUND RULES**

**Supplies:**
- Who will buy the toilet paper? What contribution is expected from each person?
- Who will buy the hand/dish soap?

**Duties:**
- Who will take out the trash? When?
- Who will clean the bathroom? When?
- Who will clean the dishes? When?

**Guests:**
- When can friends visit?
- When can’t friends visit?
- What is a reasonable time for a guest to be visiting?

**Sharing:**
What is shareable vs. what should not be shared?
What items require permission first, before sharing?

Notable times:
What time will you wake up to go to class?
Who will use the bathroom during this time?
What time do you usually go to sleep?
POLICIES & REGULATIONS
FIU-2501 STUDENT CODE OF CONDUCT

As an academic community, Florida International University fosters the intellectual exchange of ideas, knowledge, and experience. It is the responsibility of the University to provide a safe and stimulating environment in which scholarship and personal growth may occur. The desired effect is that Students will take advantage of this environment to develop intellectually as well as to participate as responsible, contributing citizens of our community. Being a contributing Student also comes with responsibility to adhere to the Student Code of Conduct. The ultimate responsibility for knowing University requirements and regulations rests with the Student, regardless of institutional or program affiliation. Those charged with and found responsible for violations of the Student Code of Conduct will be subject to appropriate action as outlined in the Code.

The safety and well-being of our community is the University’s foremost concern. Florida International University has zero tolerance for acts that compromise the safety and well-being of members of the University community. It is the policy of the University that acts of harassment and violence will not be tolerated. Any act of intimidation, threat of violence, or act of violence committed against other members of the University when committed within the jurisdiction of the Student Code of Conduct is prohibited. Any Student or Student Organization found responsible for a violation of this standard will be subject to discipline up to and including expulsion pursuant to the Student Code of Conduct. Student Code of Conduct violations in the following list may lead to suspension or dismissal from the University if a determination of responsibility has been made:

- Drug distribution and/or sales (Student Code of Conduct Section 5(g)(2))
- Endangerment (Section 5(h))
- Hazing (Section 5(m))
- Sexual misconduct (Section 5(s))
- Stalking (Section 5(u))
- Weapons (Section 5(z))

For the most current Student Code of Conduct in its entirety, please refer to the Student Conduct & Conflict Resolution (SCCR) website at conduct.fiu.edu.

COMMUNITY PRINCIPLES

The Community Principles were developed to embody the values that we hope our students, faculty, staff, administration and alumni will demonstrate. At the same time, the University is strongly committed to freedom of expression. Consequently, the Principles do not constitute University policy and are not intended to interfere in any way with an individual’s academic or personal freedoms. We hope, however, that individuals will respect these common principles thereby contributing to the traditions and scholarly heritage left by those who preceded them making Florida International University a better place for those who follow.

As a member of the University community, we hope that you will:

- Respect the tradition of academic inquiry, the University’s rules of conduct, and its mission.
• Respect the opinions and differences of all members of the FIU community.
• Practice civility and demonstrate conduct that reflects the values of the institution.
• Respect the rights and property of the University and its members.
• Be diligent and honest in your personal and academic endeavors.

Florida International University recognizes the basic rights and freedoms of Students. They are inherent to the educational process and to the intellectual growth of Students. The following rights and freedoms are recognized as basic to the educational process:

**Freedom of Expression and Assembly**
Students are guaranteed freedom of expression. Students and Student Organizations may discuss, pass resolutions, write or distribute literature and leaflets, circulate petitions, sponsor speakers and public forums, and take other orderly actions which do not disrupt the essential function of the University and which are consistent with the University’s Regulations 110-Expressive Activities in Outdoor Areas on Campus, FIU 111-Camping, and FIU-114-Commercial Solicitation and Advertising.

**Freedom of Association**
Students are free to form and join University organizations.

**Freedom in the Classroom**
Students are responsible for learning the content of courses of study, but also have the right to take reasoned exception to the data or views offered in the classroom. Students have the right to expect that course descriptions will reflect actual course content, to receive a written syllabus for each course, to be informed of the standards on which evaluation in each course will be based, and to be fairly and justly evaluated based only on performance in the course. Students also have the right to consult with faculty during announced office hours.

**Freedom from Improper Disclosure**
In accordance with the federal Family Educational Rights and Privacy Act (FERPA) and the Florida Student Records statute, Students shall have access to records maintained on them and be protected from improper disclosures to third parties without their consent. Academic and Student Conduct records will be maintained separately. The procedures for access will be explicitly stated.

**Freedom from Discrimination**
Students shall not be discriminated against based on race, color, religion, ethnicity, national origin, disability, age, marital status, gender, gender identity, gender expression, pregnancy, genetic information, veteran status or any group/class protected by federal or Florida law. Freedom from discrimination includes eligibility for Student Organizations, University activities, academic programs, employment, use of facilities, and housing.

**Freedom from Sexual Harassment**
Students have the right to be free from all forms of sex/gender harassment, discrimination and misconduct, examples of which can include acts of sexual violence, sexual harassment, dating or domestic partner violence, and stalking. The University believes in zero tolerance for sexual misconduct. Zero tolerance means that, when an allegation of misconduct is brought to an
appropriate administrator’s attention, protective and other remedial measures will be used to reasonably ensure that such conduct ends, is not repeated, and the effects on the victim and community are remedied. (From University Regulation FIU 105-Sexual Misconduct (Title IX)).

**OBSERVANCE OF RELIGIOUS HOLY DAYS**

It is university policy that instructors reasonably accommodate students because of observation of religious holy days.

For more information visit: [https://policies.fiu.edu/files/814.pdf](https://policies.fiu.edu/files/814.pdf)
For more information on prevention, reporting and resources on campus, visit:

itsonus.fiu.edu
“It’s On Us” is a national campaign aimed at ending sexual assault on college campuses. The slogan is intended to emphasize the role that each person – men and women – play in preventing and stopping violence. FIU's campaign expands education on prevention, bystander intervention and resources for victims. We hope you will join us. It's On Us to stop sexual assault.

**The Facts:** 1 in 5 women and 1 in 16 men are sexually assaulted in college. Six percent of men in college admit to committing sexual assault. It's on us, the rest of us, to step up and stop it.

**What you can do**
- Recognize that if someone doesn't or can't consent to sex, it's sexual assault.
- Keep an eye on someone in a vulnerable situation.
- Look out for someone who has had too much to drink.
- Act when we think someone is in trouble.
- Stand up to those who tell us it's not our business.
- Call non-consensual sex what it is: Rape.
- Take responsibility for our actions and our inaction.
- Never blame the victim.

**Getting help & reporting sexual assault:** The following offices can help students who have been a victim of sexual assault, or if you're a friend of someone who was assaulted. They can also assist in filing a formal report or complaint, if you wish to do so.

**Victim Empowerment Program**
vep.fiu.edu | advocacy@fiu.edu
Student Health Center 270
(305) 348-2277

**Student Conduct and Conflict Resolution**
Conduct.fiu.edu | conduct@fiu.edu
Graham Center 311 | (305) 348-3939

**Dean of Students Office**
Dr. Cathy Akens, Graham Center 219
(305) 348-2797 | lakensc@fiu.edu

**Office of Equal Opportunity Programs and Diversity**
Shirlyon McWhorter, Title IX Coordinator
Primera Casa 321 | (305) 348-2785

**FIU Police**
24-Hour Emergency lines MMC: (305) 348-5911 | BBC: (305) 919-5911
police.fiu.edu

Remember that it's on us to make FIU a healthy and safe community.
Campus Life provides a variety of programs and services to students and the University Community. Students’ academic learning is enhanced through active participation in campus activities. Students can learn skills such as: leadership development, organizational techniques, service - learning, event planning, evaluation techniques and programming. Events include: Midnight Breakfast, Welcome Week & Late Day Latte.

Facebook Page [facebook.com/campuslifeBBC](http://facebook.com/campuslifeBBC)

**Student Government Association [SGA]** on the Biscayne Bay Campus is the student voice on campus issues and concerns. Students are encouraged to make a difference by participating in the council’s many committees. Email address: [sgabbc@fiu.edu](mailto:sgabbc@fiu.edu)

**Student Organizations Council [SOCI]** is the official governing body of all students clubs and organizations on campus. It is comprised of an executive board and a representative from each of the registered clubs and organizations. Email address: [socbbc@fiu.edu](mailto:socbbc@fiu.edu)

**Panther Power** is the spirit organization at BBC. It is designed to promote athletics while motivating students to become more involved. Email address: [pppbbc65@fiu.edu](mailto:pppbbc65@fiu.edu)

**Student Programming Council [SPC]** plans a variety of activities for students. The council plans, promotes and implements campus events. These events include a film series, performing arts, comedy shows, parties, special events, multi-cultural activities, and trips. All students are welcome to join SPC. Email address: [spcbbc@fiu.edu](mailto:spcbbc@fiu.edu)

**Multifaith Council** is a group of several organizations designed to focus on a multitude of faiths. Organizations include but are not limited to: Hillel at FIU, Intervarsity, JCLE, Episcopalian and Interfaith Ministries.
<table>
<thead>
<tr>
<th>Department</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Academic Advising Center</td>
<td>305-919-5754</td>
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<tr>
<td>Bayview Student Living</td>
<td>305-998-3777</td>
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<tr>
<td>Campus Life BBC</td>
<td>305-919-5804</td>
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<td>Career and Talent Development</td>
<td>305-919-5770</td>
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<td>Creative Writing Program</td>
<td>305-919-5857</td>
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<td>Parking &amp; Transportation</td>
<td>305-919-5558</td>
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<tr>
<td>Enrollment, Admissions &amp; Financial Aid</td>
<td>305-919-5750</td>
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<td>FIU Bookstore</td>
<td>305-919-5580</td>
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<td>Hubert Library</td>
<td>305-919-5718</td>
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<td>FIU Public Safety</td>
<td>305-919-5559</td>
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<td>FIU Public Safety Emergency Line</td>
<td>305-919-5911</td>
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<td>International Student &amp; Scholar Services</td>
<td>305-919-5813</td>
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<td>Orientation &amp; Parent Programs</td>
<td>305-348-6414</td>
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<tr>
<td>Office of the Registrar</td>
<td>305-919-5750</td>
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<td>Recreation Center</td>
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<td>Student Government Association</td>
<td>305-919-5680</td>
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<td>Student Health Services</td>
<td>305-919-5307</td>
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<tr>
<td>Wolfe University Center</td>
<td>305-919-5800</td>
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</tbody>
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THE BAY LIFE

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(305) 531-1001

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