1. Welcome Everyone to our official Executive Meeting!

2. **Upcoming events:**
   a. Agencies & Bureaus Reports!
   b. SPC
      i. Friday 11/17 Movie Night Dunkirk in GC 280
      ii. Relax, Refresh, Recharge Pre-finals event: December 7th in the GC Fountain from 11AM-2 PM. We will be having DIY bath bombs for our students, face masks and will be providing tips that they can use to make finals week a smoother one for them!
   c. BSU
   d. CSO
   e. RHA
   f. Multifaith
   g. Homecoming
      i. Congratulations and thank you to the Homecoming Committee on their work!
      ii. Homecoming Applications are open and available at go.fiu.edu/hc18apps. The deadline is December 1, 2017

3. Cabinet Reports:
   i. Secretary of Internal Affairs
      1. United Way:
         a. Waiting for meeting time (hopefully this week)
         b. Looked over fundraising ideas for events with them
      2. SGA Calendar:
a. Contacted Orgsync Calendar’s organizer to see if he can add SGA events to it (alternate of Gmail or Outlook calendar)

ii. Secretary of Media Relations
   1. Working on graphic for the food pantry drive

iii. Secretary of Leadership and Development
   1. Had Krista send an email regarding the student experience survey

iv. Secretary of Sustainability
   1. New Project?
      a. Aquarius BBC - MMC Lakes
   2. Tabling this morning
   3. Recycling bottles
      a. FIU Stadium
      b. Green Library
      c. Engineering Center
      d. Student Academic Success Center
      e. SGA Office
      f. Possibly Housing
   4. Sweetwater Garden Project
      i. Pushed date back to January 6th

v. Secretary of Governmental Relations
   1. Student Lobbyist
      i. Info session date for advocacy program December 7th

vi. Secretary of Educational Programs
   1. Emailed Interns with updates (Shadowing, retreat, meetings, events)
      i. Event on January 23rd from 11am-2pm
   2. Intern meeting (11/7)
   3. CLS, Secret Santa
   4. Sent out Doodles for interns to attend events
   5. Sent out email to cabinet/Senate about intern shadowing
   6. Helped making food pantry boxes
   7. Reached out to BSU and they told me that the would reach out to me in the week to come.
   8. Started Secret Santa for SGA
   9. Communicated with SGA BBC program - Gerald

vii. Secretary of Student life
   1. Contacted CSO to follow up on Engineering Center Initiatives
   2. THURSDAY NOV.16 @4:30 TABLING AT THE HOUSING QUAD
3. Meeting w/ Housing Director 11/29 to talk about printings in the halls
4. Panther Dining Outreach addressing International Students concern

viii. Elections Commissioner
1. -This week I conducted interviews for the board
2. -Emailed all applicants for the vacancy positions.

ix. Secretary of Diversity and Inclusion
1. Gender inclusive bathrooms:
   a. Talking to Scott Jones about BBC bathroom
2. International Students:
   a. Meeting with the committee for the job fair in the spring
3. Trans Awareness week event this Friday 11/17 in the GC pit from 11am-2pm
4. Homeless awareness week by AB from 3-5pm

x. Secretary of Academic and Health Affairs
1. Food Pantry Campaign
   a. Its Underway!!!!!!! Lasts until 11/17 at 5pm
   b. Offices participating include CLS, BSU, SGA
2. 24/5 *NEW* starts November 27th
   a. Collaborating with BSU to promote 24/5 before and during finals week.
3. Recharge for Finals
   a. Full Schedule is done!!!
   b. Giveaways and Food have been ordered.

xi. Secretary of Transportation
1. Meeting with Mayor Gomez from the Police Department in regards to Safety and the Guardian App
   a. Police Department wants to partner to promote the Guardian App as a solution to the ongoing safety issues
2. Send police officers along with Krista to do chapter and council visits
3. Reserve GC Pit/table for free giveaways if students download the app on their phones
4. If there are any other ideas on how to promote the app please let me know :)
   a. Mayor Gomez will look into adding more blue lights in housing and in the current bus stop depending on their budget
   b. If budget is the issue on installing the blue lights then they would like SGA to help
   c. RedCoach Thanksgiving tickets still on hold with Parking
   d. Panther Mover Banner edit design
xii. Secretary of Veterans Affairs
   1. Letter In for a Veteran:
      a. Veteran’s loved the cards<3
   2. Meeting with Mike Pischner
      a. This Thursday
      b. Hopefully get mr. pischner to take action on all my plans I need him to
c. Brainstorm new ideas that I can start doing

xiii. Secretary of University Affinity
   1. Athlete appreciation day November 22nd from 11am-2pm in GC pit
   2. Meeting with JP in from 1:30 to 2pm to discuss t-shirt for rallies

b. Chief of Staff Report:
   i. Remember: Reports are due Monday by midnight! Form is on Orgsync!
   ii. Make sure to complete office hours!
   iii. Remember if you ever need anything I’m here for YOU!

c. President Report:

 d. Vice President Report

e. Advisors Report
   i. No office hours for finals week
   ii. No Cabinet or Senate meetings for finals week. Please focus on your classes!
   iii. Will be conducting grade check on December 19th

f. Deputies Report:
   i. CRACK COOKIES EVENT TODAY at 8pm!!
      Cabinet breakout session

4. Meeting adjourned at 6:00pm